

## **Tender Notice**

### **Invitation for Expression of Interest T/2016/001: Cyberport University Partnership Programme (CUPP) Training Service**

Hong Kong Cyberport Management Company Limited (“HKCMCL”) invites interested parties to submit tender (T/2016/001) for conducting CUPP Entrepreneurship Boot Camp once a year in fiscal years 2016/17 and 2017/18 with FinTech as the theme.

CUPP is an elite pilot programme launched by HKCMCL since August 2015 aiming to groom and develop promising young tech and entrepreneurial talents in Hong Kong. The programme offers a unique opportunity for students of local universities forming CUPP teams to unlock their potential, gain insights into the global market, and receive world-class training through a customised boot camp and mentorship in Hong Kong and overseas.

CUPP teams nominated by HKCMCL’s partnering local universities will join a one-week Entrepreneurship Boot Camp overseas in summer time. The CUPP Entrepreneurship Boot Camp seeks to broaden the horizons of local talents and connect them with an international network of established entrepreneurs and industry leaders.

All CUPP teams will present their ideas and business models in the Demo Day, which will be held within two (2) months after the Entrepreneurship Boot Camp at Cyberport in Hong Kong. A distinguished panel of judges will select the most outstanding teams. Each selected team will be awarded a Cyberport Creative Micro Fund (CCMF) grant of HK\$100,000 to seed and support prototype development as well as to be invited to join Cyberport Incubation Programme presentation session.

The following services will be expected from the successful tenderer, who should be an overseas top-notch educational institution with a strong network of digital tech and FinTech industry players as well as extensive experiences in entrepreneurship knowledge transfer and consultation:

1. Design, develop, and implement the training content and method
2. Source and provide trainers for conducting the training
3. Provide on-going mentorship and consultation

Interested parties with relevant experience shall fill-in the Reply to Tender Notice and Confidentiality and Non-Disclosure Undertaking (both enclosed) and send them to the following on or before **2<sup>nd</sup> February 2016 (Hong Kong Time)**:

**By Post:**

Hong Kong Cyberport Management Company Limited  
Units 1102-04, Level 11, Cyberport 2,  
100 Cyberport Road,  
Hong Kong  
Attn: Manager – Compliance and Procurement

Or **by email:** [procurement@cyberport.hk](mailto:procurement@cyberport.hk)

Or **by fax:** (852) 3027 0385

Tender document will be sent to / prepared for collection by the interested parties.

If the company does not submit a tender or decline for submission after having replied to this notice, the company may be suspended from quotation for a period of time.

All costs and expenses incurred for or in connection with any response to this invitation, including the preparation of any submission, shall be borne entirely by the party concerned without recourse to HKCMCL.

Please note that submissions are being invited on a non-committal basis and this Invitation does not constitute any part of an offer by HKCMCL. HKCMCL is not bound to award any contract to any of those parties which have replied to this notice.

Date of Issue: 27 January 2016

**Reply to Tender Notice**  
**T/2016/001: Cyberport University Partnership Programme (CUPP)**  
**Training Service**

*Please complete and return this form to HKCMCL by email, by fax or by post **no later than 2<sup>nd</sup> February 2016 (Hong Kong Time)**.*

By post : Hong Kong Cyberport Management Company Limited  
Units 1102-04, Level 11, Cyberport 2,  
100 Cyberport Road,  
Hong Kong  
Attn: Manager – Compliance and Procurement

By email : [procurement@cyberport.hk](mailto:procurement@cyberport.hk)

By fax : (852) 3027 0385

**We are interested to tender. Please send us one set of tender document.**

*(If the tenderer does not submit a tender or decline for submission after have replied to HKCMCL with this form, the tenderer will be suspended from quotation for 3 months.)*

Name in block letters:

\_\_\_\_\_

Company name:

\_\_\_\_\_

Company address:

\_\_\_\_\_

\_\_\_\_\_

Tel. no.:

\_\_\_\_\_

Fax. no.:

\_\_\_\_\_

E-mail address:

\_\_\_\_\_

Signature and company chop

\_\_\_\_\_

Date: \_\_\_\_\_

## CONFIDENTIALITY AND NON-DISCLOSURE UNDERTAKING

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This Undertaking is given by the undersigned in favour of Hong Kong Cyberport Management Company Limited (HKCMCL) in consideration of HKCMCL agreeing to supply to the undersigned copies of the Notes to Tenderer, Conditions of Tender, Articles of Agreement, General Conditions of Contract and Request for Proposal (collectively the "Tender Documents") for the Tender for Cyberport University Partnership Programme (CUPP) Training Service and to allow the undersigned to carry out a further study and prepare a proposal in response and pursuant to the Tender Documents (the Authorised Purpose).

NOW THEREFORE, the undersigned hereby agrees and undertakes as follows:-

- 1 In the course of carrying out the Authorised Purpose, the undersigned may have access to information or materials which is proprietary or confidential to HKCMCL or to third parties to whom HKCMCL owes a duty of confidentiality, including but not limited to materials describing or relating to the business affairs, policies or procedures of HKCMCL or such third parties, formulas, strategies, methods, processes, personal data, computer materials, including source or object codes, data files, computer listings, computer programs, and other computer materials (regardless of the medium in which they are stored), or other information.
- 2 All communications or data, in any form, which are disclosed by HKCMCL to the undersigned or obtained by the undersigned pursuant to or in connection with the Tender Documents or the Authorised Purpose and which are to be protected hereunder shall be considered as "Confidential Information".
- 3 For the purpose of this Undertaking, Confidential Information includes all information or data, whether written, oral or in any other tangible form, concerning HKCMCL which is furnished to the undersigned by or on behalf of HKCMCL, whether before or after the date of this Undertaking.
- 4 This Undertaking will terminate five (5) years from the date of signing.
- 5 The undersigned undertakes and agrees that any Confidential Information disclosed hereunder shall be used by the undersigned solely for the Authorised Purpose and except as may be required by applicable law or, by any supervisory or regulatory body in any jurisdiction, the undersigned will not disclose or disseminate such Confidential Information to anyone, except to those employees (including employees of its parent, subsidiaries and affiliates) and professional advisers who have a need to know such Confidential Information for the purpose for which it is disclosed
6. The undersigned shall use all reasonable safeguards against the unauthorized disclosure of Confidential Information and shall ensure that all of its employees and professional advisers having access to Confidential Information adhere to the terms of this undertaking as if they were a party hereto.
- 7 All material containing in the Confidential Information shall remain the property of HKCMCL. HKCMCL shall retain all right, title and interest in and to the Confidential Information. No licence under any trademark, patent, copyright, or any other intellectual property right, is granted or implied by the disclosure of any Confidential Information.
- 8 Notwithstanding anything in this Undertaking to the contrary, HKCMCL does not make any representations or warranties of any nature whatsoever with respect to any information

disclosed, including, without limitation, any warranties of merchantability or fitness for a particular purpose or against infringement, the accuracy or completeness of the Confidential Information and shall incur no liability to the other or any other person resulting from the use of the Confidential Information.

- 9 The undersigned acknowledges that in the event of an unauthorized disclosure or any breach of this Undertaking by the undersigned could cause irreparable injury to HKCMCL, the damages incurred by HKCMCL may be difficult if not impossible to ascertain, and that HKCMCL may seek injunctive relief as well as monetary damages against the undersigned that breaches this Undertaking. The undersigned will pay all costs incurred in enforcing this Undertaking, including attorney fees, to HKCMCL.
- 10 Upon expiration of the period of confidentiality, or sooner upon written request of HKCMCL, all Confidential Information in the possession of the undersigned shall be returned to HKCMCL or destroyed, at the option and instruction of HKCMCL.
- 11 This Undertaking shall be governed by and construed in accordance with the laws of Hong Kong Special Administrative Region (“HKSAR”) and the undersigned agree to submit to the non-exclusive jurisdiction of the courts of HKSAR.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2016

SIGNED )  
By )  
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for and on behalf of )  
[Company Name] ) \_\_\_\_\_  
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\_\_\_\_\_)  
in the presence of )  
as Witness )