

Tender Notice

Invitation for Expression of Interest T/2017/011: Copier and Printer Rental Services

Hong Kong Cyberport Management Company Limited (“HKCMCL”) invites interested parties to submit tender in providing the copier and printer rental services to achieve cost efficiency from economics of scale whilst ensuring outstanding quality of the service.

Interested parties with relevant experience shall fill-in the enclosed Reply to Tender Notice and send it to the following on or before 24 August 2017:

By Post:

Hong Kong Cyberport Management Company Limited
Units 1102-04, Level 11, Cyberport 2,
100 Cyberport Road,
Hong Kong
Attn: Manager – Compliance and Procurement

Or **by email:** procurement@cyberport.hk AND admin@cyberport.hk

Or **by fax:** (852) 3027 0385

Tender document will be sent to the interested parties.

If the company does not submit a tender or decline for submission after having replied to this notice, the company may be suspended from quotation for a period of time.

All costs and expenses incurred for or in connection with any response to this invitation, including the preparation of any submission, shall be borne entirely by the party concerned without recourse to HKCMCL.

Please note that submissions are being invited on a non-committal basis and this Invitation does not constitute any part of an offer by HKCMCL. HKCMCL is not bound to award any contract to any of those parties which have replied to this notice.

Date of Issue: 11 August 2017

Reply to Tender Notice
T/2017/011: Copier and Printer Rental Service

*Please complete and return this form to HKCMCL by email, by fax or by post **on or before 24 August 2017.***

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Units 1102-04, Level 11, Cyberport 2,
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We are interested to tender. Please send us one set of tender document.

(If the tenderer does not submit a tender or decline for submission after have replied to HKCMCL with this form, the tenderer will be suspended from quotation for 3 months.)

Name in block letters:

Company name:

Company address:

Tel. no.:

Fax. no.:

E-mail address:

Signature and company chop

Date: _____